
School Board Information - Associate Teacher and University Student Teacher Placement Software – www.AssociateTeacher.ca

- **Simplifies Associate Teacher (AT) registration. One application** for one or all faculties of education in Ontario.
- **Enhances Communication-One place** for Faculties of Education and/or boards to place student teachers. Automatic confirmation emails to all parties.
- **Recognizes** the role of teacher, principal and school board in decision making and approvals.
- **Saves time** for teachers, principals and board personnel on long distance calls, telephone, email messages and placement coordination.
- **Extensive reports** – no more tracking placements on excel spreadsheets
- **Annual License – No hardware or software purchase necessary.** Basic plan costs \$0* with a more elaborate plan costing up to \$3500*.
- **Proven technology** – used in eastern Ontario since 2008



School Board Information - Associate Teacher and University Student Teacher Placement Software – www.AssociateTeacher.ca

Associate Teacher Profile

- Verifies email address via email link – added security
- Indicates blocks of time available for receiving student teacher
- Indicates preference for a particular faculty or faculties
- Indicates details of teaching assignment in the notes field
- **One profile for all faculties – SAVES TIME – One place to view placements, one place to cancel or add a placement block**

Principal Approval for Student Teachers in the School

- Principal notification of Associate Teacher request for student teachers
- Principal approval for student teachers in the school via automatic email link
- Principal receives copy of placements

Reporting Features

University / Board Places Student Teacher

- Books student teacher with AT
- Confirmation and cancellation emails sent automatically to all parties

- Confirmed or available ATs
- School and board summary reports of placements and available ATs
- Customized reporting provided by AssociateTeacher.ca

ONE PLACE Simplifies Process SAVES TIME Affordable ENHANCES COMMUNICATION

*depends on # of placements, features selected and services requested by Board, teachers free